

Our CYO website address is www.cyoarchindy.org

Instructions for Adding Coaches Names To Your Teams

1. Hit the Athletics Link on the left side of the website home page
2. Log in as you normally would using your username and password
3. Hit “teams” on the grey bar
4. Hit the “+” symbol under coaches and all of the registered coaches should appear on a list.
5. Hit “Add” next to the coaches’ name(s) you wish to submit for a particular team.
6. Once a coach has been added to a team you will be able to view the coaches’ information by hitting the pencil symbol.
7. You may also edit any coaches’ information by simply hitting the pencil symbol and making any necessary changes.